

iGRAVITY IS LOOKING FOR A FINANCIAL ACCOUNTANT

THE ROLE IS BASED IN MILAN, ITALY

About iGravity

iGravity is a FINMA-regulated impact investment management and advisory firm with approximately 40 staff across offices in Zurich (HQ), Milan, Nairobi, Kampala and Bogotá. We work with investors, development finance institutions and philanthropic organizations to design and manage impact investment strategies across emerging and frontier markets.

We are an international and fast-growing firm with a flat structure and a hands-on culture. This is a role where you will work closely with the CFO and have real ownership of the finance function from day one.

To support the next phase of growth, iGravity is bringing its accounting function in-house, as bookkeeping and financial reporting have so far been managed by an external fiduciary. The Financial Accountant will take over day-to-day accounting operations and become the internal owner of iGravity's finance processes, working closely with the CFO and coordinating with the external fiduciary during the transition period.

Position at a Glance

Position Title	Financial Accountant
Department	Finance, Operations & Risk
Location	Milan, Italy (Porta Romana)
Employer	iGravity SRL
Reporting Line	CFO
Contract Type	Open-ended, full-time
Working Mode	Flexible – up to 3 days remote per week
Start Date	Q4 2026

Key Responsibilities

A. Bookkeeping & Payments

- Entry of accounts receivable (AR) and accounts payable (AP) invoices, with cost center allocation
- Processing of ad hoc and bi-weekly bulk payments
- Bank reconciliation for iGravity AG accounts
- Monthly accruals and prepayments
- Fixed asset register and depreciation schedules
- Subsidiary ledger management: AR monitoring, dunning, and creditor management

B. Tax

- VAT return preparation and filing in Switzerland
- Emissions fee on new capital
- Calculation of tax liabilities for the annual financial statement and income tax return filing
- Reporting of Capital Contributions to the FTA

C. Compliance & Reporting

- Intercompany reconciliations between Switzerland and Kenya
- Preparation of quarterly management accounts and annual financial statements

- Coordination with outsourced payroll provider for Swiss payroll inputs and reconciliation
- Audit file preparation and liaison with external auditors

D. Finance Operations & CFO Support

- Invoicing in coordination with business representatives
- Expense report processing and credit card management: review, reconciliation, and filing
- Support to financial planning, forecasting, and controlling
- Support in yearly budgeting cycles
- Ad hoc data extraction and financial analysis as requested by the CFO/CEO
- Support to cash management activities

Candidate Profile

Required

- Degree or professional qualification in accounting or finance
- 5+ years of hands-on bookkeeping and accounting experience, ideally in a multi-entity or international environment
- Experience with VAT filing using compliant accounting software
- Fluency in English — all reporting and internal communication is in English
- Strong attention to detail, ability to work independently, and comfort managing multiple deadlines without close supervision
- Italian residency or open-ended working permit

Nice to Have

- Familiarity with Swiss accounting standards (OR) and Swiss regulatory requirements is a strong plus
- Experience with Swiss-compliant accounting software (Topal, Abacus, or equivalent)
- Knowledge of German — useful for working with Swiss fiduciaries and service providers
- Prior exposure to consolidation or multi-entity accounting
- Interest in impact investment and sustainable finance

What we offer

- A high-ownership role in a lean, international team — direct access to and reporting line to the CFO
- Exposure to a broad range of finance topics across a regulated Swiss holding and its subsidiaries in Italy and Kenya
- Flexible working: up to 3 days remote per week
- A young, mission-driven firm at an exciting stage of growth
- Milan-based with regular interaction with the Zurich headquarters and international offices

How to apply

Please send your CV and a short cover letter to recruiting@igravity.net including your motivation for the role, salary expectation and start date. Applications will be reviewed on a rolling basis.