

iGRAVITY IS LOOKING FOR A COMMUNICATIONS FELLOW (6 MONTHS)

THE ROLE IS BASED IN NAIROBI, KENYA.

About iGravity - [iGravity](#) is a specialized impact investment management and advisory firm committed to building a more equitable and sustainable financial system. We design and manage blended finance solutions that support local enterprises, delivering strong financial returns and meaningful social and environmental impact for both institutional investors and philanthropic partners.

iGravity works with development organizations across the investment lifecycle — from early-stage strategy and innovative finance design to the development of robust Impact Measurement & Management (IMM) systems.

To support iGravity's growing communications needs across its business lines, mandates, and markets, we are seeking a proactive and creative **Communications Fellow** to join our team in **Nairobi** for a period of **6 months**. The role will support content creation, digital communications, design, and day-to-day communications activities across the organization.

Your role

The role will focus on content creation, digital communications, and day-to-day communications. Among others, the Communications Fellow will be responsible for:

- **Supporting the development of content across channels**, including LinkedIn posts, newsletters, blog articles, and website updates, with a focus on clear, engaging, and audience-relevant storytelling;
- Assisting in **the development and execution of content calendars** across iGravity business lines and mandates;
- **Supporting the design and adaptation of visual assets** using Canva and other design tools, in line with iGravity's branding and existing templates;
- Assisting in the **preparation of marketing materials, presentations, and reports**;
- **Supporting event communications**, including invitations, follow-ups, and promotional content;
- **Contributing to general communications and branding initiatives** across the organization.

Who you are

We are looking for a proactive and detail-oriented team player with strong communication and design capabilities. Key attributes/skills for this role are:

- **2–3 years of experience** in communications, marketing, media, or a related field;
- **Strong writing and editing skills**, with the ability to communicate clearly and adapt content across different formats and audiences;
- **Strong design skills**, with proficiency in tools such as Canva and Adobe Creative Suite, and an eye for layout, visuals, and branding;
- **High attention to detail**, with a strong sense of quality and consistency across both written and visual content;
- **Creativity and ability to translate complex ideas into clear, engaging, and audience-relevant content and narratives**;

- **Strong organizational skills**, with the ability to manage multiple tasks and deadlines effectively;
- **Bachelor's degree** in communications, marketing, business, or a related field;
- **Exposure to or familiarity with impact investing, sustainable finance, international development, or related sectors is a plus.**

In addition, you may bring:

- **A proactive mindset**, with the ability to take initiative and work independently while maintaining clear communication with a global team;
- **Experience using digital tools** such as CMS platforms (e.g. **WordPress**), newsletter tools (e.g. **Mailchimp**), and social media platforms;
- Proficiency in MS Office (PowerPoint, Word, Excel);
- Curiosity and willingness to learn about impact investing and innovative finance;
- Fluency in English; additional languages are a plus.

Who you will work with

You will work closely with **Abraham Kiptanui, Senior Communications Associate**. You will also become part of a dynamic [team and organization](#) with colleagues in Zurich, Kampala, Nairobi, Milan, and Bogotá.

How we work

Our working style is flexible and collaborative; we highly appreciate the benefits of being and working together both digitally and physically, therefore, we expect to meet at the workspace in Nairobi at least two times a week.

How to apply

If you are interested in communications and motivated to work in the impact investing space, we truly look forward to **receiving your CV and concise cover letter** at recruiting@igravity.net (kindly CC abraham.kiptanui@igravity.net) by April 30, 2026. Please state '**Communications Fellow**' in the email subject line.

In your cover letter, please indicate:

- **why** you are interested in the position and **how** you can contribute to the team,
- **ideal start date**,
- **two or three examples of relevant work**, such as writing samples, design work, campaigns, or communications materials you have contributed to.

Only applications addressing the points above will be considered. Please note that for this position, we can only consider candidates who are citizens of Kenya or hold a valid work permit.

We are highly committed to continuously improving the diversity, equity, and inclusion in our candidate and employee experience. We encourage you to **indicate if and how we can accommodate your needs during the application process**, which will consist of a home-based test (1-2 hours) as well as a virtual and, if possible, in-person interview.